

SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES ACT REPORTING FORM FOR GOVERNOR'S SDFSCA PROGRAMS

The information provided on this report will be reviewed by the Office of the Governor's Grants Program staff to determine the progress on the funded grant project. This information will then be forwarded to the Federal Department of Education in compliance with the Safe and Drug-Free Schools and Communities Act. **No further monies or other benefits may be paid out under this program unless this report is completed and filed as required by existing laws and regulations.**

Please read these instructions carefully before completing this form. A glossary is attached to define some of the terms used here. Remember, this report refers to the programs funded by the Governor's Discretionary Portion of the Safe and Drug-Free Schools and Communities Act (SDFSCA) as administered by the Office of the Governor's Grants Program. **Reported data should not include programs and funds administered by or through the Kansas Department of Education.** The time period covered by this report is **October 1, 2005 through September 30, 2006**. If you must respond to any question based on another time period, please note this information in the margin next to the relevant question. Please answer every question to which you are directed. If you are asked a question for which you do not have the necessary data or if you believe that the question does not apply to your situation, please use the following abbreviations to indicate that fact.

- If the necessary data are missing, or unavailable, write "MD" (for "missing data") in the margin next to the question.
- If you do not believe the question applies to your situation, write "NA" (for "not applicable") in the margin next to the question.

If a response to a question is "0" or "None", be sure to enter "0" or "None." Please do not leave any questions unanswered.

When you have completed the form, please retain a copy of the completed reporting form and any attachments for your files. This will help if we need to contact you to clarify any information. **This report is due no later than 5:00 p.m., October 25, 2006.**

1. Agency name, address, and phone number _____

2. Grant Project number _____
3. Implementing subgrantee (if different from above) _____
4. Reporting period (MM/DD/YY) _____
5. Short title of program _____
6. Grant amount \$ _____
7. Date of report _____
8. Name and title of program director _____
9. Below is a listing of various groups of people who might receive services under the SDFSCA (Governor's Programs). For each group, please record how many individuals received such services between **October 1, 2005 and September 30, 2006**. As you complete this question, please count each individual as a member of only one group.

Service Recipients

- a. School-aged youth attending a public or private school _____
- b. School-aged youth, not in school (e.g., dropouts, incarcerated) . . . _____
- c. Parents or guardians _____
- d. Law enforcement officials (including district attorneys) _____
- e. Teachers and other school personnel _____
- f. Other community members _____
- g. Younger than school-aged youth _____

*** The total number of service recipients in number 9 should reconcile with the total number of service recipients in number 10.**

10. Below is a listing of various age groups of people who might receive services under SDFSCA (Governor's Programs). For each age group, please record how many individuals received such services between **October 1, 2005 and September 30, 2006**.

Service Recipients

- a. Less than 5 years old _____
- b. 5 to 9 years old _____
- c. 10 to 12 years old _____
- d. 13 to 15 years old _____
- e. 16 to 18 years old _____
- f. 19 years or older _____

11. Please provide information on the services/activities conducted under the SDFSCA (Governor's Programs) between **October 1, 2005 and September 30, 2006** in each of the categories listed below. Since your grant award may have allowed you to offer more than one type of service/activity, please mark every appropriate category.

Service/Activity

- a. Dissemination of information and media activities _____
- b. Training for parents, teachers, law enforcement officials, and other community members _____
- c. Comprehensive services and programs _____
- d. Program coordination with law enforcement or other community and state agencies or organizations _____
- e. Activities to protect students traveling to and from school _____
- f. After-school or before-school programs _____

- g. Activities to prevent violence related to prejudice and intolerance or the study of intolerance in history _____
- h. Anti-gang activities _____
- i. Surveys of drug and violence prevalence and safety _____
- j. Community service projects _____
- k. Program evaluation _____
- l. Drug prevention instruction _____
- m. Violence prevention instruction _____
- n. Curriculum acquisition or development _____
- o. Youth/student support services (e.g., assistance programs, counseling, mentoring, identification and referral) _____
- p. Alternative education programs _____
- q. Parent education/involvement _____
- r. Services for out-of-school youth (school-age) _____
- s. Services for youth in school _____
- t. Special, one-time events _____
- u. Conflict resolution/peer mediation _____
- v. Security personnel and equipment _____
- w. Other (please specify below) _____

Please specify: _____

12. Please attach a brief description of the grant project, program, approach, strategy or component that you provided through the SDFSCA program. Please include a description of the grant project's outcome data and any other evidence that serves as the basis for your assessment of the grant project's quality.
13. Signature of program director _____

THANK YOU FOR COMPLETING THIS FORM PROMPTLY AND COMPLETELY.

GLOSSARY OF TERMS

SDFSCA REPORTING FORM FOR GOVERNOR'S PROGRAMS

After-school program: Any program, conducted after regular school hours, that encourages drug/violence free lifestyles. Programs may be recreational, instructional, cultural, or artistic in nature.

Alternative education program: Any program for students who are not enrolled in the regular school environment, such as students who are at risk of dropping out, students who have been expelled from their regular classes, students who are undergoing outpatient treatment for drug use, etc.

Before-school program: Any program, conducted before regular school hours, that encourages drug/violence free lifestyles. Programs may be recreational, instructional, cultural, and/or artistic in nature.

Community service projects: Activities conducted by students for the benefit of the larger community that encourage students to lead drug/violence free lifestyles or increase students' sense of community.

Comprehensive services/projects: Activities or services which include a variety of topics and strategies such as violence prevention, substance abuse prevention, and student support services.

Conflict resolution program: Any program offering peer mediation, or conflict and anger management instruction to students.

Curriculum acquisition or development: Purchase of or local development of drug/violence prevention instructional materials for preschool through grade 12 students. It includes acquisition or development of books, workbooks, videotapes, software, and other learning resources.

Drug: When phrases such as "drug use", "drug policies", "alcohol and other drugs (AOD)", are used in this survey, the terms are meant to include tobacco, alcohol, and other drugs.

Drug prevention instruction: Instruction aimed at drug prevention that is presented in the classroom (e.g., a unit in a health or physical education class that teaches about tobacco, alcohol, and other drugs; drug prevention instruction that is infused into the general curriculum; or stand-alone program or curriculum such as Here's Looking at You 2000, DARE, Quest, or BABES).

Parent education/involvement: Direct participation of parents or guardians in drug or violence-prevention programs. Types of involvement include the receipt of drug and violence prevention-related programming (education or training); assisting with drug and violence prevention-related instruction or activities in the schools (e.g., as instructors, aides, mentors, etc.).

Prevention services/activities: All alcohol and other drug and violence prevention education services, including drug prevention instruction, violence prevention instruction, prevention-

related student support services (e.g., student assistance programs), and conflict resolution programs.

Security equipment: Any equipment for use in maintaining a drug/violence-free school environment, for example metal detectors, or beepers, cellular phones, and intercoms for security/school personnel.

Security personnel: Specially-trained personnel who ensure safety and security of a school building and its occupants.

Services for out-of-school youth: Drug/violence prevention projects, activities, or services for school-aged youth not currently enrolled in school, such as drop-outs, and youth in detention centers.

SDFSCA: The Governor's Discretionary Portion of the Federal Safe and Drug-Free Schools and Communities Act. Prior to 1994, this was known as the Drug-Free Schools and Communities Act (DFSCA).

Special, one-time events: Drug/violence prevention-related activities that occur once during a school year (e.g., Red Ribbon Week, Project Graduation, special assemblies).

Student support services: Programs, activities, and events that aim to prevent alcohol and other drug use. Examples include support groups, help lines, counseling services, and mentoring.

Teacher/staff training: Professional development, training, or technical assistance for teachers, certified personnel, or other staff that addresses drug or violence prevention, curriculum implementation, student support, comprehensive health education, early intervention, or rehabilitation referrals.

Violence prevention instruction: Instruction that is presented in the classroom as part of a class or separate curriculum for the purposes of preventing violence.

Younger than school-aged youth: Children less than five years old who are receiving services such as drug/violence prevention or counseling, or whose parents are receiving education or counseling on parenting skills or drug/violence prevention.